

**MONDAY, SEPTEMBER 16, 2024  
REGULAR MEETING OF SESSION**

**02765**

On Monday, September 16, 2024, the 657<sup>th</sup> regular meeting of Session of Westminster Presbyterian Church was held in Galbreath Memorial Chapel. Dr. Forrest was the Moderator and opened the meeting with prayer at 7:02 pm.

Attending were Dr. Forrest and Rev. Bentley, and Elders Davis, Eccher, Few, Galbreath, Hallums, Jenkins, Locke, Ludwig, Malarkey, Null, Page, Price, Ralston, Rost, Sarraf, Thornburgh, Waller and Widmar, constituting a quorum.

**BUSINESS**

**REPORT OF THE CLERK**

A motion to approve the minutes of the 656th (August 19, 2024) regular meeting of Session was made, seconded, and approved.

A motion was made, seconded, and carried to approve the membership changes indicated below.

**BAPTISMS**

**September 15, 2024**

Elizabeth Rose Marlitt; Parents: Sarah and Joseph Marlitt

**DEATHS**

Julia L. Horning, September 10, 2024

**MEMBERSHIP**

**Inactive by Request**

Brian Peck

Candace Peck

Gregory Popovich

Allan Schuck

Elise Sutter

## **SERVICE OF THE LORD'S SUPPER**

During worship services on Sunday, September 1, 2024, the sacrament of the Lord's Supper was administered to communicants.

## **UPCOMING MEETING DATES**

Dr. Forrest reported the following scheduled meeting dates and topics:

Pittsburgh Presbytery, October 3, 2024, Crestfield

Session Meeting October 21, 2024

Congregational Meeting, October 27, 2024, Election of Officers

Officer Retreat, January 10 and 11, 2025

Annual Meeting, January 26, 2025, install and ordain officers, congregational luncheon

## **BUSINESS ITEMS**

### **Discussions with Upper St. Clair High School Regarding Use of the South Parking Lot**

Dr. Forrest reported that Jack Kelly, Westminster's Director of Finance and Operations, submitted a counter proposal to the School District and Upper St. Clair High School in response to their proposal to license parking space the Westminster's south parking lot for use by students during school hours. The counter proposal addresses liability and insurance concerns as well as compensation. Specifically, Westminster proposes that the School District assume all risk of liability that might arise from student use of the parking lot and must list Westminster as a named insured on the District's liability insurance coverage. In addition, Westminster proposed a licensing fee of \$50,000 for the school year, based on a proposed charge of approximately two dollars per day per parking space for the number of spaces that the District has requested. She reported that the School District and High School have not responded officially to Westminster's proposal, but she expects a response in the very near future.

Members of session discussed the problems and potential solutions related to student driving and parking. The consensus was that Westminster may continue to offer to share its south lot but should not assume the risk of liability nor incur additional costs. Members also agreed that the compensation that the Church has proposed is very reasonable.

### **Progress on Installation of Electrical Panel**

Elder Page gave a detailed report on the progress of the installation of the new electrical panel. He reported that West Penn Power has installed a new pole and is expected to bring the power from the pole within the next one or two weeks. The brick work on the outside containment

unit will begin in approximately two weeks, and landscaping will follow. Converting power from the old to the new panel will be completed over a weekend to minimize disruption of operations. Scheduling of the final conversion date will be coordinated with other Church activities.

Dr. Forrest gave a brief report on the progress of the *Let There Be Light* campaign. She stated that of the \$350,000 goal, approximately \$220,000 has been paid or committed through responses from 80 families.

### **SENIOR PASTOR'S REPORT**

Dr. Forrest announced that on August 30, 2024 the Pittsburgh Presbytery voted to call Rev. Jessica McClure Archer to the position of General Minister, beginning October 1. She currently serves as Pastor of Simpson's Mills Presbyterian Church.

Rev. Louise Rogers, who served as Associate Pastor of Westminster for several years and has served as Associate Minister for Congregational Support for the Presbytery since 2022, will retire on October 1.

Dr. Forrest reminded Session that Jan Baumann's last day as Volunteer Coordinator will be October 31. The search committee (Meghan Widmar, Carol Galbreath, and Sue Davis) is working hard to identify candidates to fill that position.

In addition, Dr. Forrest informed Session that Rev. Richard Norris, Westminster's Seminary Intern, will preach on one Sunday in November.

### **ASSOCIATE PASTOR'S REPORT**

The Deacons have established the schedule for administering extended communion during the coming year. Rev. Bentley is working closely with Harrison Burgess and Laura Ecklin in the youth program. The Deacons will sponsor a reimagined gala on February 28, 2025, at St. Clair County Club to raise funds for the Endowment.

### **COMMISSION and COMMITTEE REPORTS**

The following commissions and committees submitted written reports prior to the meeting:

Adult Spiritual Development  
Bridge  
Children's and Family Ministries/WECEP  
Endowment

Finance  
Property  
Stewardship  
Youth Ministry

Commissions and Committees did not request action by the Session on any reported items.

**SHARING OF JOYS AND CONCERNS**

Meeting participants shared individual joys and concerns for the Church, its members, and their families and for the community.

**ADJOURNMENT WITH PRAYER**

There being no further business, the meeting was adjourned at 8:10 pm with prayer led by Dr. Forrest. The next regular meeting of Session will be held on October 21, 2024, in Galbreath Chapel.

Respectively submitted,



William C. Ludwig  
Clerk of Session

Approved: